

TAA40104 - CERTIFICATE IV IN TRAINING AND ASSESSMENT

Course Dates 2010

	September	October	November	December	January 2011	February 2011
Course 1 dates						
Course 2 dates	3 rd 10 th 17 th 24 th	1 st 8 th 15 th 22 nd				
Course 3 dates		1 st 8 th 15 th 22 nd 29 th	5 th 12 th 19 th			
Course 4 dates					7 th 14 th 21 st 28 th	4 th 11 th 18 th 25 th

About the Course

Congratulations! You have found your way to one of our most popular courses – the Certificate IV in Training & Assessment. This qualification is for anyone who is seeking employment in Registered Training Organisations and for those who have responsibilities for training and assessment in their current work role. It is a great course and we love it!

Duration

Class – 1 day a week for 8 weeks
Distance Learning – 4 months
RPL – 6 weeks

Study Method

Participants may choose between the following study methods;

Class

In this option participants attend a series of (8 x 1 day per week) workshops. A component of at home study and assignment work between workshop days will be involved.

Distance Learning

In this option participants work through the course at their own pace from home. Participants will require access to a video recorder for assessment purposes.

Recognition of Prior Learning (RPL)

RPL is available to participants who believe they have already gained the skills and knowledge required for any or all of these units.

Assessment

Participants of this course will be issued with a series of step by step assessment tasks. All participants will design and deliver training sessions as part of the assessment for this program. Participants will require access to a computer and the internet for assignment work.

Support

Regardless of your study method you will have access to one of our experienced facilitators via phone and email to answer any questions you may have.

Course Subjects

This course covers 14 subjects organised in 4 areas of study.

- Environment**
Work effectively in vocational education & training
Foster and promote an inclusive learning culture
Ensure a healthy & safe learning environment
- Design**
Use training packages to meet client needs
Design & develop learning programs
- Delivery**
Plan & organise group based delivery
Facilitate individual learning
Facilitate work based learning
Provide training through group instruction and demonstration of work skills
Facilitate group based learning
- Assessment**
Plan & organise assessment
Assess competence
Develop assessment tools
Participate in assessment validation

What to Bring

All learner workbooks are supplied at no extra cost. Participants are requested to bring a pen and paper.

Catering

Morning tea, lunch and all day tea and coffee will be provided.

Location

Class – Brisbane Northside
Distance Learning – Australia Wide
RPL – Australia Wide

Fees

Full Course (14 units)	
Option 1 – RPL	\$700
Option 2 – Distance Learning	\$1050
Option 3 - Class	\$1500

Upgrade Course (for holders of the BSZ40198 only)

Option 1 – RPL	\$600
Option 2 – Distance Learning	\$800

Note: Course dates and locations may be subject to change.

This Qualification is Nationally Recognised

Enquiries and Enrolments

Phone:	Mail	Online	Fax
(07) 3162 9500	Enrich Training Pty Ltd PO Box 723 Aspley Qld 4034	Web www.enrichtraining.com.au Email info@enrichtraining.com.au	Please fax your enrolment form to (07) 3863 1121